



VOLUNTEER AGREEMENT

The Volunteer Agreement is intended to provide an understanding of the duties associated with each volunteer position as well as policies and procedures under which all volunteers provide support to the clients and staff of Gompers Habilitation Center.

Gompers Habilitation Center, herewith agrees to accept the volunteer services of

_____, beginning _____, for _____ hours per week.

Gompers in turn, does commit to the following:

1. To provide accurate information, training and assistance.
2. To ensure supervision and provide job assessment feedback.
3. To respect the skills and individual needs of the volunteer.

Volunteer

I, _____, agree to serve as a volunteer and commit to/allow the following:

1. To perform volunteer duties to the best of my ability.
2. To adhere to agency rules, policies and procedure, including record-keeping requirements and confidentiality of agency and client information.
3. To meet time and duty commitments, or to provide adequate notice so that alternate arrangements can be made for my absence.
4. **To permit, as evidenced by my signature below, background checks of information provided in my application, as well as criminal and driving record checks.** I understand that while I can refuse such background checks, doing so may exclude me from consideration from some types of positions.
5. I understand that my signature below extends permission for organizations or individuals listed on my application, to contact regarding my suitability for volunteer work at Gompers Habilitation Center.

Agreed to:

Volunteer: _____

Print Name Clearly

Signature

Date

HR Director: _____

Signature

Date